

# INTAKE FORM

|                  |        |             |    |
|------------------|--------|-------------|----|
| Home:            |        | Room#       |    |
| Move-In Date     | / / 25 | Rent Amt.   | \$ |
| End of Probation | / / 25 | Fee/Deposit | \$ |

## Resident - General Information

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ NickName: \_\_\_\_\_

Preferred Pronoun: \_\_\_\_\_ Gender Identity: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

## Secured Information

Date Of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ SSN/ITIN #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

ID/CDL#: \_\_\_\_\_ Military ID #: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Spouse's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

## Financial Information

Monthly Income 1: \$ \_\_\_\_\_ Source 1: \_\_\_\_\_

Monthly Income 2: \$ \_\_\_\_\_ Source 2: \_\_\_\_\_

Other Monthly Income: \$ \_\_\_\_\_ Available Savings: \$ \_\_\_\_\_

Expenses: Cell Phone Car Loans Other

What is the total of your monthly expenses? \$ \_\_\_\_\_

## Emergency Information

### Emergency Contact Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Relationship To You: \_\_\_\_\_

\_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone #: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Relationship To You:: \_\_\_\_\_

### Medical Information

#### **Do you have Medical Insurance?**

Provider: \_\_\_\_\_ Health Card #: \_\_\_\_\_

Contact #: (\_\_\_\_) \_\_\_\_\_

#### **Do you have any allergies or dietary restrictions? *Provide details below***

List Medications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List Food/ Beverages:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other:

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**Do you have any chronic medical issues we should be concerned about?** (Example: Diabetes, COPD, etc.) *Please provide details below.*

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**Do you have any special medical equipment?**

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**Have you been exposed to someone with COVID-19?(Circle)**      Yes      No

IF YES, please explain:

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**Are you currently experiencing any of the symptoms listed below? (Circle)**

Fever

Dry Cough

Flu-like Symptoms

## Resident Suitability Questionnaire \*\*\*

**Can you walk independently?(Circle)**      Yes      No      Sometimes

If No or Sometimes Explain: \_\_\_\_\_

\_\_\_\_\_

**Can you participate in household cleaning and chores?(Circle)**      Yes      No

If No or Sometimes Explain: \_\_\_\_\_

\_\_\_\_\_

**Can you bath and dress yourself? (Circle)**      Yes      No

If No or Sometimes Explain: \_\_\_\_\_

\_\_\_\_\_

**Do you bath every day? (Circle)**      Yes      No

If No or Sometimes Explain: \_\_\_\_\_

\_\_\_\_\_

**Do you have any issues with bladder control?(Circle)**      Yes      No      Sometimes

If No or Sometimes Explain: \_\_\_\_\_

\_\_\_\_\_

**Are you on Probation or Parole?**      Yes      No

If Yes, provide information:

Probation/Parole Officer Name: \_\_\_\_\_ End Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Probation/Parole Contact #: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ CDC #: \_\_\_\_\_

## Resident Suitability Questionnaire Continued

**Do you smoke? (Circle)**    Yes            No

IF YES, please explain:

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**Are you recovering from any addiction that we should be aware of?(Circle)**    Yes    No

IF YES, please explain:

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**What time do you normally go to bed?** \_\_\_\_\_ PM

**Do you have any regular medical appointments?** Please explain.

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**List food items that you do not like:**

Meats: \_\_\_\_\_

Vegetables: \_\_\_\_\_

Other: \_\_\_\_\_

**List your favorite foods:**

Meats: \_\_\_\_\_

Vegetables: \_\_\_\_\_

ther: \_\_\_\_\_

**Resident Suitability Questionnaire Continued**

**List Activities you enjoy doing:**

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**List concerns you may have living with a roommate?**

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**Do you work or volunteer anywhere?**

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**List ANYTHING else we should be concerned about.**

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**The information I have provided above is true and accurate to the best of my knowledge. I understand that if I have not provided true and accurate information that it will be grounds for eviction.**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**OFFICE USE ONLY:** Circle Yes if applicable

|                                             |         |
|---------------------------------------------|---------|
| Temperature Check (enter temperature taken) | _____ F |
| Copy of ID/CDL                              | Yes     |
| Copy of Proof of Military Service**         | Yes     |
| Proof of Income - Confirmation              | Yes     |
| Move-In Fee Received                        | Yes     |
| Deposit Received                            | Yes     |
| Initial Rent (Prorated) Received            | Yes     |
| COVID-19 Disclaimer Signed                  | Yes     |
| License Agreement Signed                    | Yes     |
| Pool Waiver Signed                          | Yes     |
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